

*This agreement applies only archiving of personal data.*

*The agreement, particularly paragraph 2, must be adapted according to the data that is archived.*

---

## **Data processor agreement**

in accordance with Chapter 2 of the Personal Data Regulations

by and between

XXX

controller

and

**Norwegian Social Science Data Services (NSD)**

processor

## **1. Intention of the agreement**

The intention of the agreement is to regulate rights and obligations pursuant to the Regulations of 15 December 2000 No. 1265 (the Personal Data Regulations). The agreement shall ensure that personal information relating to the data subjects is not used unlawfully or comes into the hands of a third party.

The agreement concerns the processor's use of personal data on behalf of the controller, including collection, recording, alignment, storage and disclosure or a combination of such uses.

## **2. Purpose**

Give an account of the purpose of the processor agreement, including:

- what personal data will be processed
- which processes are covered by the agreement
- what the framework is for the processor's handling of personal data

## **3. The processor's obligations**

When processing personal data on behalf of the controller, the processor shall follow the routines and instructions stipulated by the controller at any given time.

The processor is obliged to give the controller access to his written technical and organizational security measures and to provide assistance so that the controller can fulfil his responsibilities pursuant to the Act and the Regulations.

The processor must observe professional secrecy in regard to the documentation and personal data to which he has access in accordance with this agreement. This provision also applies after the agreement has been discontinued.

## **4. Security**

The processor shall fulfil the requirements for security measures stipulated in the Personal Data Act and the Personal Data Regulations. The processor shall document routines and other measures taken to fulfil these requirements. The documentation shall be available upon the controller's request.

## **5. Duration of the agreement**

The agreement is valid for as long as the processor processes personal data on behalf of the controller.

In the event of breach of this agreement or the Personal Data Act, the controller can instruct the processor to stop further handling of the information with immediate effect.

The agreement can be terminated by both parties with a mutual period of notice of 3 months.

## 6. Termination

Upon termination of this agreement, the processor is obliged to return all personal data received on behalf of the controller and covered under this agreement.

The processor shall document in writing that deletion or destruction has taken place in accordance with the agreement within a reasonable period of time after termination of the agreement.

## 7. Notifications

Notifications under this agreement shall be submitted in writing to:

## 8. Choice of law and legal venue

The agreement is subject to Norwegian jurisdiction. This also applies after termination of the agreement.

This agreement has been drawn up in 2 – two copies, of which the parties retain one copy each.

Place and date

Controller

.....

(signature)

Processor

.....

(signature)